

Annual Report on the Fabric and Furnishings at St John the Baptist Church, Egham, Jan 2019 – Oct 2020

This report gives details of works carried out and items acquired during the period January 2019 to October 2020 and is concerned primarily with the church but also records for information items involving the Easter Centre, the Caddey and St John's clergy houses and refers to the church silverware.

The Church

- Monthly/quarterly/annual safety checks of extinguishers, assembly point, smoke alarms, emergency lighting and Legionella checks
- Monthly working parties to maintain the churchyard
- Potholes in church carpark fixed (by a group of volunteers)
- Replacement of Macerator and seat in the toilet near the entrance
- Thermostatic mixer valve removed, cleaned and reinstalled for the hot water system under the stairs at the entrance to the church
- Hot water pipe insulation installed in the crypt
- New patio furniture outside the East Room donated by Waitrose Egham
- Repainting of the box pews in the galleries
- Installation of temporary Covid-safe Perspex screens between the box pews in the galleries.
- Installation of a new washing-up area near the East Room
- Tree work – fell and stump grind 2 Cherry trees outside Choir Vestry, 2 Sycamores behind Splash reduce by 5 meters, grind out to below ground 3 Sycamore stumps, crown reduce & lift canopies 6 Yews + 1 Cherry
- Repairs to flat roof over sanctuary area to stop leaks

The Easter Centre

- Annual heating and hot water systems serviced (by HPSS)
- Six-monthly inspection of the platform lift (by British Engineering Services)
- Annual Intruder Alarm Service
- Six-monthly fire alarm system test
- Annual air handling system service
- Replaced 2 broken window panels
- Air conditioning installed in the comms cupboard in the church office
- Mirrors installed in all toilets
- Notice boards installed in staff office
- New paper shredder purchased
- Carpets on upper floor cleaned

- Most of the work carried out in the Easter Centre during this period was either general maintenance, which will be ongoing:
 - Weekly fire-alarm checks
 - Weekly legionella prevention
 - Equipment operations checks – draining pumps, water pumps, platform lift
 - Monthly Drain checks
 - Bimonthly regeneration of water softener in kitchen
 - Check operation of urinal flushing and change batteries if required
 - Remove leaves and other debris from roof

There are other planned maintenance activities carried out under contract by maintenance companies not listed above.

The Caddey

- Refurbished the kitchen (with generous help from Tesco Egham)
- Outside tap was added and the urinal removed, following water inspection
- External tap was upgraded to required standard
- Boiler was serviced
- Painted outside walls and refreshed inside
- New “The Caddey” sign was fitted (made from recycled church railings)

33 Grange Road Egham

- Redecorated throughout
- New bathroom fitted
- New kitchen fitted
- Wall removed between kitchen and breakfast room
- Back door and window replaced with French doors
- Front door locks replaced
- Bedroom carpets replaced
- Downstairs carpets cleaned
- Lino in bathroom and toilets replaced
- New loft hatch and ladder fitted
- Garden fence repaired

Mauley Cottage Manorcrofts Road Egham

This property continues to be maintained by the Guildford Diocese.

Church Silverware

We continue to have on display in the Cathedral Treasury 1 Tazza engraved with King David, 1 Tazza engraved with Christ in the house of Martha and Mary, 1 Flagon (1749), 1 Chalice and 1 Patten (1618).